

---

Special Ketchikan City Council meeting was called to order by Mayor Sivertsen at 5:30 p.m., August 6, 2020, with the following members present: Dick Coose, Janalee Gage, Mark Flora, David Kiffer, Emily Chapel, Samuel Bergeron and Judy Zenge.

The Pledge of Allegiance was given by all persons in the Ted Ferry Civic Center.

Staff present were Manager Amylon, Assistant Manager Simpson, Jason Maderios Systems/Server Engineer Manager, Civic Center Manager Nelson, Deputy Clerk Lee and City Clerk Stanker.

**COMMUNICATIONS** - None

**PERSONS TO BE HEARD** - None

**NEW BUSINESS** - None

**EXECUTIVE SESSION**

**Request for Executive Session – Negotiations of Lease and Operating Agreement for PeaceHealth Ketchikan Medical Center**

Moved by Flora, seconded by Coose the City Council declare consistent with the City Manager's report dated July 16, 2020, it is in the best interest of the City Council to discuss the status of negotiations between the City and PeaceHealth for a new Ketchikan Medical Center lease and operating agreement in executive session in accordance with Ketchikan Municipal Code 2.04.025(a)(1) and (a)(3), which includes the need to discuss subjects the knowledge of which could have an immediate adverse impact on the finances of the City and to receive legal advice within the attorney-client privilege.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

The Council recessed in to executive session at 5:30 p.m. and reconvened at 6:45 p.m.

Mayor Sivertsen said the Council has completed its executive session to discuss the negotiations of lease and operating agreement for PeaceHealth Ketchikan Medical Center and no action will be taken at this time.

**MAYOR AND COUNCIL COMMENTS** - None

**ADJOURNMENT**

As there was no further business, the Council adjourned at 6:46 p.m.

---

Robert Sivertsen, Mayor

**"UNAPPROVED"** August 6, 2020

ATTEST:

---

Kim Stanker, MMC  
City Clerk

Regular Ketchikan City Council meeting was called to order by Mayor Sivertsen at 7:00 p.m., August 6, 2020, with the following members present: Dick Coose, Janalee Gage, Mark Flora, David Kiffer, Emily Chapel, Samuel Bergeron and Judy Zenge.

The Pledge of Allegiance was given by all persons in the Ted Ferry Civic Center.

Staff present were Manager Amylon, Assistant Manager Simpson, Finance Director Newell, Controller Johansen, Public Works Director Hilson, Project Manager Robinson, Deputy Police Chief Mattson, EOC Incident Commander Hoage, Port & Harbors Director Corporon, Water Division Manager Kleinegger, Museum Directory Maxwell, Human Resources Manager Miller, Systems/Server Engineer Manager Maderios, Telecommunications Division Manager Cushing, Contract/Grants Administrator Diaz, Civic Center Manager Nelson, Deputy Clerk Lee and City Clerk Stanker.

**PUBLIC HEARING ON RESOLUTION NO. 20-2785 –  
AMENDING THE 2020 GENERAL GOVERNMENT  
OPERATING AND CAPITAL BUDGET TO PROVIDE A  
SUPPLEMENTAL APPROPRIATION FOR THE FIRE  
DEPARTMENT IN THE AMOUNT OF \$15,000; MUSEUM  
DEPARTMENT IN THE AMOUNT OF \$2,000**

Mayor Sivertsen called the public hearing on Resolution No. 20-2785 to order at 7:02 p.m. and requested public testimony.

As there was no public testimony, Mayor Sivertsen declared the public hearing closed at 7:02 p.m.

**COMMUNICATIONS**

EOC Incident Commander Hoage said the City requested 6,000 masks and received 84,000 from Health and Social Services to be distributed to businesses and locals throughout the community. He stated the current case count is two active cases, 41 recovered and no new cases announced today. He detailed the Community Risk Communication Plan the EOC has implemented and posted online at [tinyurl.com/ktn-covid19-risk](http://tinyurl.com/ktn-covid19-risk) to keep the community informed of the current risk, what individuals can do to protect themselves and the current status of the disease. He said the current risk level is low and highlighted the corresponding recommended general mitigation measures. He informed this information is based off of the data the EOC is collecting which will be updated on a daily basis. He explained the different tables and information that is available on the website.

EOC Incident Commander Hoage answered questions from the Council.

EOC Incident Commander Hoage informed last week 1,600 passengers were screened at the Ketchikan Airport. He informed information received from the airlines indicated there were 1,650 passengers that traveled through Ketchikan, so while the system is not perfect out of 1,650 people, only 50 were not screened. He continued, the State has added the ability for them to be able to offer testing for in-state travelers at Berth IV.

Mayor Sivertsen informed there were a couple items laid on the table, including; The Governor's COVID-19 Health Mandate 10.1; a revised Alaska Travel Declaration Form from the Department of Health and Social Services and information of Travel updates from EOC Incident Commander Hoage; and a memorandum from Port & Harbors Director Corporon informing the Council of Port Operations Coordinator Dave Dixon's resignation.

**PERSONS TO BE HEARD**

Clerk Stanker read a summary list of persons who submitted emails germane to the meeting that were unable to attend in person.

Mary Stephenson stated she has distributed 5,250 copies of her August 2020 Summer Activities Directory she had printed. She said the COVID-19 pandemic is a wake-up call and that Ketchikan has lost sight that we are open year-round. She said the tourism industry has been our main economy for many years, and questioned the possibility of collecting annual rent from Berth IV.

Chuck Slagle said he was here tonight to speak in support of Resolution No. 20-2787 to require a fourteen-day quarantine mandate for all inter-state and intra-state travelers. He stated he supports this resolution because it is proven to be an effective way to help stop the virus. He said people are watching the Council meetings and the Council needs to take actions to show what is important, like wearing masks. He felt Ketchikan is not taking this seriously enough and this resolution says let's do something and that failure for our town is not an option.

Agnes Moran thanked the Council for their support of the Community Development Block Grant (CDBG) project for Women In Safe Homes (WISH). She said they are very excited about it and have enjoyed working with Mark Hilson, Amanda Robinson and Bob Diaz and the City is lucky to have them on staff. She asked the Council if they had any questions.

Abby Bradberry stated she understands the reasoning behind quarantining but detailed several key issues she sees that are not being addressed with testing at the airport. She questioned why testing is voluntary and felt people should be tested before even getting onto the ferry. She said she would like to see restrictions enforced before we are forced to hunker down again. She encouraged the Council not to move forward with the Port Request for Proposal (RFP) and felt this is an opportunity for the City to move forward with a new system. She stated we need the Alaska Marine Highway System (AMHS) because it connects us to other southeast communities, they bring visitors in, it allows for transportation of vehicles and animals, and allows seasonal employees an easy way to move back and forth for work. She informed barley any of the CARES Act funding has been disbursed and encouraged citizens to apply.

Diane Gubatayao said she is thrilled about the CDBG and thanked the Council for supporting WISH and their assistance in the application. She informed this has been years of realization and how great this facility will be. She thanked the Rasmuson Foundation for their support and for Royal Caribbean for their donation of matching funds. She informed this is a win-win for all of us because they will be using a facility that has sat vacant for years while offering a safe space for women, children and families.

Diane Lilijegren said she is a board certified family medicine physician and is in support of Resolution No. 20-2787. She stated COVID-19 is a big problem in Alaska because it is highly contagious and not enough people are following the Center for Disease Control and Prevention (CDC) guidelines to prevent the spread. She informed there is a large percentage of local people with pre-existing health conditions who have an increased risk of complications, hospitalizations that could result in death from COVID-19. She said while the risk level matrix the EOC has created is a great starting point, we need to look at disease spread in Alaska and the lower 48 rather than just current local case count when we determine our community approach. She stated a quarantine of inter-state and intra-state of travelers, being monitored, could stop spread in Alaska. She continued monitoring is crucial to ensure people are following the guidelines.

Bev Davies said it is no secret COVID-19 is raging around us. She stated there is currently no state mandate requiring testing or quarantining for travelers traveling within the state. She informed several communities have successful fourteen-day quarantines in place, most notably in Western Australia where they currently have only seven active cases. She said if you are worried about the cost of a mandated quarantine think about the costs if the community has to shut down again due to an outbreak. or consider the cost the City is experiencing now since people are afraid to go out and spend money because they are afraid of being exposed. She stated quarantine would keep the virus out so we can reopen our community with confidence.

### **CONSENT AGENDA**

Mayor Sivertsen suggested moving several items to the Consent Agenda, including; Appointments to Boards and Commissions by Mayor Sivertsen; Award of Contract No. 20-16 regarding the Ketchikan Police Department Re-Siding to Island Contractors, Inc.; Ordinance No. 20-1918 adopting the Alaska remote seller sales tax code, first reading; Ordinance No. 20-1917 an initial ten year term for the Prince Rupert Port Authority with City West Cable & Telephone Corp. and the City of Ketchikan Consent to Sublicense Agreement in first reading; Reimbursement to City West Cable & Telephone Corp. for Canadian land tenure; and Amendment No. 1 to Contract No. 19-45 in regards to Schoenbar Road Raw Water Transmission Main Design by DOWL; no objections were heard.

### **Approval of Minutes – Special City Council Meeting of July 9, 2020 and Regular City Council Meeting of July 16, 2020**

Moved by Kiffer, seconded by Bergeron for approval of the minutes of the special meeting of July 9, 2020 and the regular meeting of July 16, 2020.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

### **Resolution No. 20-2785 – Amending the 2020 General Government Operating and Capital Budget to Provide Supplemental Appropriations for the Fire Department in the Amount of \$15,000; Museum Department in the Amount of \$2,000**

Moved by Kiffer, seconded by Bergeron the City Council approve Resolution No. 20-2785 amending the 2020 General Government Operating and Capital Budget to provide supplemental appropriations for the Fire Department in the amount of \$15,000; Museum Department in the amount of \$2,000; authorizing certain budget transfers; and establishing an effective date.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

### **Waiver of Seasonal Fire Department Inspections of Businesses That do not Operate for 180 Consecutive Days in a Calendar Year**

Moved by Kiffer, seconded by Bergeron the City Council authorize the city manager and acting fire chief to waive 2020 Ketchikan Municipal Code Section 18.12 mandatory fire inspections and associated fees for seasonal businesses that do not operate for 180 consecutive days in a year.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Exempting the Procurement of Police Department Annual Licensing and Maintenance Support for Interview Room Cameras from the Competitive Bidding/Written Quotation Requirements of the Ketchikan Municipal Code – Axon Enterprise, Inc.**

Moved by Kiffer, seconded by Bergeron pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, the City Council exempt the procurement of Police Department annual licensing and maintenance support for interview room cameras from the competitive bidding/written quotation requirements of the Ketchikan Municipal Code; authorize the city manager to enter into an agreement for such annual licensing and maintenance support with Axon Enterprise, Inc. at a cost not to exceed \$6,052; and approve funding from the Police Department's 2020 Software and Equipment Maintenance Services Account No. 635.04.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Budget Transfer – Garage & Warehouse Division 2020 Overtime**

Moved by Kiffer, seconded by Bergeron the City Council authorize the city manager to transfer \$2,000 from Appropriated Reserves of the Public Works Sales Tax Fund to the Garage and Warehouse Division's 2020 Overtime Account No. 501.01 to fund the projected cost of overtime for 2020.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Change Order No. 1 (Final) to Contract No. 20-11 – Ketchikan Creek Salmon Ladder Rehabilitation – BAM, LLC**

Moved by Kiffer, seconded by Bergeron the City Council approve Change Order No. 1 (Final) in the amount of \$3,920 to Contract No. 20-11, Ketchikan Creek Salmon Ladder Rehabilitation, between the City of Ketchikan and BAM, LLC; authorize funding from the Tourism & Economic Development Department's Downtown Visitors Amenities Capital Account; and direct the city manager to execute the change order on behalf of the City Council.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Community Development Block Grant (CDBG) Agreement Between the City of Ketchikan and the Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs – Ketchikan/WISH Domestic Violence Shelter Renovations**

Moved by Kiffer, seconded by Bergeron the City Council approve the Community Development Block Grant Agreement between the City and the Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs in the amount of \$850,000 for Ketchikan/WISH Domestic Violence Shelter renovations and directing the city manager to execute the agreement on behalf of the City Council.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Resolution No. 20-2786 – Appointing the Election Workers for the Regular Municipal Election to be Held on October 6, 2020; Approving the Appointment of Members of the Canvass Board as Authorized by the City Clerk**

Moved by Kiffer, seconded by Bergeron the City Council approve Resolution No. 20-2786 appointing the election workers for the regular municipal election to be held on October 6, 2020; approving the appointment of members of the canvass board as authorized by the city clerk; and establishing an effective date.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Appointments to Boards and Commissions – Mayor Sivertsen**

Mayor Sivertsen submitted the names of Christa Bruce and Kristina Hill to the Historic Commission, and the name of Jodi Russell to the Library Advisory Board; no objections were heard.

**Award of Contract No. 20-16 – Ketchikan Police Department Re-Siding – Island Contractors, Inc.**

Moved by Kiffer, seconded by Bergeron the City Council accept the bid of Island Contractors, Inc. in the amount of \$184,800 for Contract No. 20-16, Police Department Re-Siding; establish a ten percent contingency in the amount of \$18,480, bringing the total project cost to \$203,280; authorize funding from the Police Department's 2020 Building Re-Siding Project Capital Account; and direct the City Manager to execute the contract documents on behalf of the City Council.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Ordinance No. 20-1918 – Adopting the Alaska Remote Seller Sales Tax Code; Authorizing the Alaska Remote Seller Sales Tax Commission to Collect Taxes on Remote Sales for the City by Adopting a New Chapter 3.05 Entitled "Remote Seller Sales Tax Code" to the Ketchikan Municipal Code; Adding a Definition of "Physical Presence" to Ketchikan Municipal Code Section 3.04.010; Adding a New Section 3.04.230 Entitled "Remote Sales Tax Code Applicable" to the Ketchikan Municipal Code – First Reading**

Copies of Ordinance No. 20-1918 were available for all present.

Moved by Kiffer, seconded by Bergeron the City Council approve in first reading Ordinance No. 20-1918 adopting the Alaska Remote Seller Sales Tax Code; authorizing the Alaska Remote Seller Sales Tax Commission to collect taxes on remote sales for the city by adopting a new Chapter 3.05 entitled "Remote Seller Sales Tax Code" to the Ketchikan Municipal Code; adding a definition of "Physical Presence" to Ketchikan Municipal Code Section 3.04.010; adding a new Section 3.04.230 entitled "Remote Sales Tax Code Applicable" to the Ketchikan Municipal Code; and establishing an effective date.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Ordinance No. 20-1917 – Approving an Initial Ten Year Term for the Prince Rupert Port Authority, City West Cable & Telephone Corp. and City of Ketchikan Consent to Sublicense Agreement; Providing for the Filing of Referendum Petitions – First Reading**

Copies of Ordinance No. 20-1917 were available for all present.

Moved by Kiffer, seconded by Bergeron pursuant to Section 5-17 of the City Charter, the City Council approve in first reading Ordinance No. 20-1917 approving an initial ten year term for the Print Rupert Port Authority, City West Cable & Telephone Corp. and City of Ketchikan Consent to Sublicense Agreement; providing for the filing of referendum petitions; and establishing an effective date.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

Moved by Kiffer, seconded by Bergeron the City Council authorize funding for license fees associated with the Consent to Sublicense Agreement from the Telecommunications Division's 2020 Internet Expansion Capital Account.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Reimbursement to City West Cable & Telephone Corp. for Canadian Land Tenure**

Moved by Kiffer, seconded by Bergeron pursuant to Section 3.12.030 of the Ketchikan Municipal Code, the City Council authorize the General Manager to make payment to City West Cable and Telephone Corp. in the amount of \$73,170.75 Canadian Dollars for reimbursement of the cost of Canadian Land Tenure in connection with KPU's subsea fiber cable project and approve funding from the Telecommunications Division's 2020 Internet Expansion Capital Account.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**Amendment No. 1 to Contract No. 19-45 – Schoenbar Road Raw Water Transmission Main Design – DOWL**

Moved by Kiffer, seconded by Bergeron the City Council approve Amendment No. 1 to Contract No. 19-45, Schoenbar Road Raw Water Transmission Main Design, between the City of Ketchikan d/b/a Ketchikan Public Utilities and DOWL in the amount of \$126,300 for design of the alternative water main alignment approved by the City Council on July 2, 2020, bringing the total project cost to \$497,550; authorize funding from the Water Division's Schoenbar Road Phase I Capital Account; and direct the general manager to execute the amendment on behalf of the City Council.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

**UNFINISHED BUSINESS**

This item was moved to Consent Agenda.

**NEW BUSINESS**

**PeaceHealth Ketchikan Medical Center Quarterly  
Presentation to the City Council**

Ketchikan Medical Center Chief Administrator Dori Stevens thanked the Council for having her here tonight. She provided the Council a quarterly update regarding PeaceHealth Ketchikan Medical Center's response to Ketchikan's COVID-19 which included: a testing facility and establishing an isolation unit dedicated to COVID-19 patients; she referenced the heroic efforts by our community members and their donations; she indicated the emergency department (ED) visits decreased by 45% and surgeries decreased by 79% through the month of April; she informed of the local healthcare impacts of COVID-19 in May and June; she indicated they have implemented an emergency caregiver fund, which raised \$27,000 and PeaceHealth has matched those funds; and she said PeaceHealth is working to support and improve community health in the midst of COVID-19.

Ms. Stevens went on to say today in Ketchikan there is no shortage of personal protection equipment (PPE), and all their employees wear them. She informed they are screening people at all entry points at the hospital and clinics, and have implemented restricted visitation measures. She said PeaceHealth has taken measures to preserve all their jobs. She updated the Council on their current recruiting efforts citing a full-time primary care provider starting July 27, 2020, a full-time hospitalist starting September 1, 2020 and an anesthesiologist starting in August 2020. She informed the hospital currently has two full time general surgeons, three orthopedic surgeons, five anesthesiologist, four OBGYNs, two pediatricians, two family medicines and two folks recently hired for their Craig clinics. She concluded the hospital has added emergency department case managers to support patients. She shared that our local hospital has been provided the designation of "Pathway to Excellence". She said this is a designation by the American Nurses Credentialing Center (ANCC), which recognizes a health care organization that demonstrates a commitment to establishing the foundation of a healthy workplace for staff and for positive practice environments where nurses excel.

Councilmember Bergeron thanked Ms. Stevens for the presentation, noting it is outstanding for a hospital our size to have all those professionals.

Mayor Sivertsen asked for a moment of silence to offer our condolences to the parents and families in Wrangell and Petersburg who recently suffered a tragic loss of life.

**Ongoing Review and Discussion of Cruise Related Issues –  
Councilmember Bergeron**

Councilmember Bergeron said he has a few topics to discuss. He asked staff for an update on the cruise communities unified criteria for getting back in the cruise business.

In answer to Councilmember Bergeron, Manager Amylon stated staff has been reaching out to Bermello Ajamil and Partners Inc., (B&A) and things are changing day by day. He said he would expect Skagway and Ketchikan to be meeting shortly to digest what B&A has put together.

Councilmember Bergeron asked staff if the cruise lines offered us any type of substitute operational plan to date.

In answer to Councilmember Bergeron, Manager Amylon indicated that he and the Mayor participated in a Southeast Alaska community call that was sponsored by Cruise Lines International Association (CLIA), and the initial efforts during the pandemic as he understood it was to get these ships back to their home countries. He said Norwegian Cruise Lines (NCL) and Royal Caribbean have now partnered together to put a team in place that will develop protocols they will be submitting to the Center for Disease Control (CDC), and the sense he got from the CLIA call was that other lines will take the protocols set by NCL and Royal Caribbean and use them as industry standards. He stated those on the call committed to the local communities that they will be dialoging with us once those protocols are rolled out.

Mayor Sivertsen said he attended a virtual scientific summit in regards to COVID-19 sponsored by Carnival and CLIA, and there is no clear direction at this point in time. He informed a lot of what is going on is in regards with conversations with the CDC, and realistically he felt the cruise industry understands with the present state of COVID-19 in the United States that there are no cruise ships that will be allowed to operate. He indicated until they are headed in the right direction, and there is meaningful discussions with the CDC there is no plan available at this time or the near future.

**Ongoing Review and Discussion of State of Alaska COVID-19 Health Mandates – Councilmember Bergeron**

EOC Incident Commander Hoage informed the Council of Mandate 10.1 which he received this afternoon and is effective August 11, 2020. He summarized the new mandate is very similar to the ones currently in place. He stated there are three specific changes:

1. A Traveler Declarations will need to be completed online.
2. Non-resident travelers will be required to have a negative COVID-19 test 72 hours before departure to Alaska. If non-resident traveler arrives without a pre-test, testing is available for \$250 per test.
3. Intrastate testing will become available and will have the option of free testing at the airport sites.

He informed they will be moving the testing site to the airport side for the bulk of their operations. He indicated they will be doing a walk through the airport tomorrow to finalize their plan, and they will be funneling every passenger through this site. He stated they still do not have the ability to grab people, twist their arm and force people to take a test, but at least they will have the opportunity to speak to every passenger to ensure we have educated them on the seriousness of COVID-19. He said they intended to expand their hours of operation to cover both the north and south bound planes.

EOC Incident Commander Hoage answered questions from the Council.

**Discussion of Applying June 4, 2020 Amendment of Section 6.2.9 of the Personnel Rules to the Three Employees that Were Identified as Eligible at the Time the Amendment was Proposed – Councilmember Zenge**

Councilmember Zenge said this is an attempt to correct an error that she made when this came before the Council on June 4, 2020. She said it was her understanding that the three employees that were eligible had not negotiated this at the time of their hire. She informed it has come to her attention that this had been done.

Moved by Zenge, seconded by Bergeron the City Council apply its June 4, 2020 amendment of Section 6.29 of the Personnel rules to the three employees that were identified as eligible at the time the amendment was proposed.

Motion passed with Kiffer, Gage, Zenge, Chapel, Flora, Bergeron and Coose voting yea.

**Discussion of the Recognition of Traditional Tribal Lands  
Before the Start of City Council Meetings – Councilmember  
Chapel**

Councilmember Chapel indicated we have a large number of indigenous people present in our community whom we should be proud of. She said these indigenous peoples were the stewards of the land that we do business on, and there is an existing and endearing relationship between the indigenous peoples and their traditional land. She said this didn't cease to exist because of official government status changes. She felt this is a way to show respect for that relationship. She introduced Tongass Tribal Leader Richard Jackson to give a brief history of the people and the land.

Tongass Tribal Leader Richard Jackson thanked the Mayor and Council for the opportunity to speak tonight. He informed this recognition would be a consideration that the indigenous groups have always acknowledged the people who live on the land as far as they can remember. He summarized the different cultures and their history with Ketchikan including civil right issues. He said it would be greatly appreciated and encouraged the Council to approve this consideration. He asked the Council if there were any questions.

Councilmember Chapel acknowledged she was bursting with pride at the richness of our culture and our heritage in Ketchikan, and felt this is something we should all celebrate. She said even if you are not an indigenous person, this is a shared history of our community for all us, and is worth honoring. She stated we can't change the past, and this is one of those things we can do today to show respect by creating a partnership with indigenous people.

Mayor Sivertsen asked for a show of four hands to move forward with a draft Recognition of Traditional Tribal Lands statement; at least four hands were shown.

Richard Jackson and his wife Janice Jackson volunteered to put together a draft statement to bring back for Council consideration.

The Council took a short break at 8:41 p.m. and reconvened at 8:48 p.m.

**Discussion of What Constitutes Essential Ferry Service and  
What Criteria the Alaska Marine Highway Reshaping Work  
Group Can Use to Form Recommendations about Future  
Service Levels – Mayor Sivertsen**

Mayor Sivertsen informed he recently attended a virtual meeting with Alaska Municipal League (AML) and numerous City officials from around the State from the service areas of the Alaska Marine Highway System (AMHS). He stated this meeting was called to gather information from the various communities to try and figure out what the essential services are. He felt the overall consensus was to have services that would allow them to prosper. He said in order for these communities to have a quality of life they need access to the outside world by means of the

AMHS. He informed the reshaping committee will compile and process this information received from AML to form recommendations about future service levels. He indicated that AML is doing an excellent job in getting all these communities together. He recommended for Ketchikan that service is needed for travel within Southeast Alaska, commerce and he expressed a need to include service to Prince Rupert. He explained at this point we will see what comes out of the reshaping committee.

Councilmember Bergeron said there are areas across Alaska that do not have a barge lines and could be devastated without the AMHS service to their community. He felt the work that AML and the various City officials are doing is very important to the livelihood of some of these communities.

**Discussion of Mandatory Mask Wearing at City Council Meetings Held at the Ted Ferry Civic Center – Councilmember Bergeron**

Councilmember Bergeron said the reason he requested this on the agenda tonight is in regards to the pandemic, and how it is getting worse not better. He said he has received comments from people who are watching the meeting from home about the folks attending who were not wearing masks or social distancing. He felt this Council should set an example, and if we continue to hold public meetings that face coverings be mandatory during the meeting while there is interaction in the room, or we need to go back to holding our meetings through WebEx. He encouraged the Council to enforce this concept, and set a good example for everybody else.

Councilmember Kiffer asked that signs be put in place to be clear of the Council's intention.

Mayor Sivertsen said this is an extension of our regular meetings but outside of City Hall where face coverings are mandatory. He asked for a show of four hands to mandate the wearing of face coverings in the common areas of the Civic Center, or if you are unable to safely social distance while a City Council meeting is in session; at least four hands were shown.

**Consideration of Resolution No. 20-2787 Requesting the Governor to Enact a Mandatory Fourteen-Day Quarantine Health Mandate for all Inter-State and Intra-State Travel with Appropriate Testing Upon Arrival as a Means to Reduce the Spread of the COVID-19 Virus – Councilmember Bergeron**

Councilmember Bergeron felt a lot of this meeting tonight has addressed this issue. He indicated when we are looking at the situation this body is facing with the exponentially growth of the COVID-19 within the region with people being able to travel here, and even with the protections we currently have in place we have not controlled the spread. He said we have all talked about what Ketchikan could be, and if we practiced the things this resolution includes we would not have to wear face coverings at all. He didn't believe the people of this town are practicing safe distancing, adhering to the Governor's mandates and because if this, it is putting all us at risk. He said we are geographically able to stop the spread in Ketchikan. He felt our first and foremost function at this table is to protect and serve the people we represent. He stated his concerns when school starts up in September. He said this resolution needs to go to the Governor as written because the State needs to realize they need to do more.

Councilmember Flora said from the time he was elected to this body he has tried to be cognizant of all sides of every issue. He stated we know COVID-19 will be with us for a long time, so what can we do about it. He indicated he has been contacted by several people with concerns about the negative impact it has caused. He thanked everyone who came out and spoke in support of quarantine, but like any issue we deliberate on there is always more to the story. He referenced parts of the hospital presentation tonight regarding the lower ER numbers during the quarantine earlier on. He felt this bears future comments if we are in quarantine again will people not go to the ER if they are having a stroke. He said he would not support this resolution as he thought this was a policy body. He indicated it was practical to move the testing tent to the airport and test inter and intra state. He felt we are doing this in the wrong order, and we should advance a plan that is actionable and achievable that can produce a result, and then have a conversation if we should support or not.

Councilmember Coose said he agreed with Councilmember Flora's comments, and would not support sending this resolution to the Governor. He said if we are going to move the testing to the other side we should be able to catch travelers coming down from the North. He said in order to support this he would need a plan in place, because this will take man power, money and time to implement.

Councilmember Gage said this is about being proactive to keep our numbers low. She cited the hospital cost associated with COVID-19 was an average of \$73,000 for people without insurance and \$30,000 for people with insurance and those figures would double in Alaska. She felt for the most part community members are trying to do the best they can. She referenced elders who can't get out, and this is devastating to them. She said this is an opportunity for Alaska to stop the spread. She indicated all of our programs were cancelled this year, our art programs are shut down along with all our activities and people want to get out without the fear of getting sick.

Councilmember Bergeron thanked the Council for their comments tonight as this is a very important issue, and understands there are people who are opposed to this. He said his biggest concern is that kids are going back to school, and we need to give them the safest environment we can. He felt if people embraced this plan we can enact it, as it has been done in other places. He said we need to eliminate it in order to get our lives back, and felt this resolution could give this to us. He said he does not live in fear but in reality as not all the cases are being caught, and we need to set up a safety net. He encouraged the Council to vote in the affirmative.

Councilmember Chapel said she was in support of this resolution and agreed with comments made by Councilmembers Gage and Bergeron. She believed elimination of the virus is possible; it would give us peace of mind and give us our lives back. She said she didn't see an end in sight with what we are doing now. She indicated our children don't get to make a choice, and we need to protect them. She stated we need to take action so we can preserve our quality of life. She felt our action should be preventive and not wait until things are bad to take action. She said she support of this resolution, and ask the Governor to do something more for Alaska.

Councilmember Zenge said she originally supported quarantine, but after she has heard the presentation tonight, she felt Ketchikan was low risk. She said we were moving into panic mode with this resolution, questioning how it will be enforced and who will pay for it. She said some people can't quarantine at home. She understands what her responsibility is and she knows the risk, and no one in Ketchikan has died from the virus. She felt we need to take a closer look and be in the position to enforce the mandates we have now. She said she would not support the resolution as written.

Councilmember Kiffer said he took it a little differently in watching the presentations earlier. He felt that Ketchikan has been lucky with the number of possible cases we could have due to people not doing their mandated quarantine or following the guidelines. He felt we have done a remarkable job in flattening the curve, but all we need is one child to get sick and then we have 30 with the plan set in place for reopening the schools. He disagreed and didn't feel by going out on our own would work. He didn't feel we should use the COVID-19 money for this as there will be people who live here that will need it this winter to get back on their feet, and would rather like to see a State wide approach to this. He said this is our opportunity to send a resolution to the State to let them know what they are doing isn't working, and they need to step it up. He said this needs to be a statewide mandate, because the individual communities don't have the resources to enforce it on their own.

Moved by Coose to postpone consideration of Resolution No. 20-2787 until the meeting of August 20, 2020 to get more information out to the public and see what action the Borough Assembly takes.

Mayor Sivertsen said he has been trying to figure this out, and asked EOC Incident Commander Hoage questions in regards to Western Australia and their mandates. He questioned the Borough's formal request from their recent meeting.

EOC Incident Commander Hoage answered questions from the Council and cited areas of the resolution that may be problematic in regards to what Western Australia does. He said he attended the Borough meeting and they requested staff bring back some recommendations and potentially an alternate resolution that will clean up issues that might be problematic.

Mayor Sivertsen questioned if we do have to enforce this, how would this be done, and what kind of skills would someone need in order to restrain a person.

City Attorney Seaver answered questions from the Council, stating they would have to administer it immediately, and there may be a way for us to deal with it on the City side. He said there could be issues if the person chose to quarantine in the Borough rather than the City. He said enforcement would probably be a fine or jail time and not necessarily restraining the person. He indicated this would need to be done by someone that has been certified by the State as a law enforcement officer. He stated these questions have come up with other municipal attorneys on how this would really work.

Mayor Sivertsen said he wasn't down playing the risk of COVID-19. He felt there were some issues with the resolutions that he would not want to see take place, and felt the Governor does need to do more. He said the Borough has deferred their resolution in order to revise it, and he would like to see one resolution approved by all the local government bodies. He indicated in a case like this we should work together as a combined community.

Councilmember Gage said she listened to the Borough meeting, and felt it wasn't right to have to ask for permission from all bodies to do what is right for this community.

Councilmember Flora said he didn't want to see this issue be taken lightly as this is a serious situation in our community and within the state. He felt this is structurally deficient, and when we started to reopen the economy here we approved plans for the seafood processors and small cruise ships. He said we can talk about how effective the first quarantine was, but it was a mandate with no enforcement. He stated if we are going to do this, we need to be prepared and

should have a detailed plan first. He said his point is if there is no substance behind it and it is not actionable and achievable, then it has no value.

Councilmember Coose stated at this point we don't have a plan, but we are asking the Governor to take action and implement a 14 day quarantine , he didn't feel two weeks will make a difference if this item was postponed.

As there was no second, Mayor Sivertsen said there was no motion to be considered.

Councilmember Bergeron called for the question to send the resolution as written to the Governor.

Moved by Bergeron, seconded by Gage the City Council approve Resolution No. 20-2787 requesting the Governor to enact a mandatory fourteen-day (14) quarantine health mandate for all inter-state and intra-state travel with appropriate testing upon arrival as a means to reduce the spread of the COVID-19 virus; and establishing an effective.

Motion passed with Kiffer, Gage, Bergeron and Chapel voting yea; and Flora, Zenge and Coose voting nay.

### **VOUCHERS**

Moved by Bergeron, seconded by Flora for approval of vouchers to Parnassus Books in the amount of \$76.88.

Councilmember Kiffer asked staff why there are now vouchers since his wife has owned Parnassus Books for the last six years and he has been on the Council the same time.

Motion passed with Coose, Gage, Chapel, Bergeron, Zenge and Flora voting yea; Kiffer abstaining.

### **CITY MANAGER'S REPORT**

#### **Schedule of General Government and KPU Appropriated Reserves Through the City Council Meeting of July 16, 2020**

In his report, Manager Amylon attached for Council review a schedule of the current balance of Appropriated Reserves of the various funds of General Government and KPU through the City Council meeting of July 16, 2020.

#### **COVID-19 Financial Reports for the Period Ended June 30, 2020 and July 15, 2020**

Manager Amylon provided for Council review the COVID-19 financial reports for the periods ended June 30 and July 15, 2020.

**General Government and Ketchikan Public Utilities Customer  
Account Aging Analysis – June 30, 2020**

Manager Amylon advised the Council of the General Government and Ketchikan Public Utilities Customer Account Aging Analysis for the period ended June 30, 2020.

**Report on the Results of the Refunding of the 2010 Fire Station  
General Obligation Bond**

Manager Amylon attached a memorandum from Finance Director Newell for council review summarizing the results of the refunding of the 2010 Fire Station general obligation bond.

**Report on the Renewal of the City's General Insurance Policies  
for the Year 2020-2021**

Manager Amylon included for Council review a memorandum from Finance Director Newell that despite an increase of 14.8% the cost of renewing the City's 2020-21 general insurance policies tracked with staff's recommended appropriations for the 2020 budget.

**General Government/Ketchikan Public Utilities Financial  
Statements for the Quarter Ending June 30, 2020**

Manager Amylon attached for Council review the General Government/Ketchikan Public Utilities financial statements for the quarter ending June 30, 2020.

**Scheduled Public Meetings and Visits with Shortlisted  
Proposers – Contract No. 19-36, Redevelopment of Port of  
Ketchikan Berths I, II, III and IV and Other Infrastructure  
Within the City**

Manager Amylon provided to Council the scheduled public meetings and visits with the shortlisted proposers for Contract No. 19-36, Redevelopment of Port of Ketchikan Berths I, II, III and IV and other infrastructure within the City of Ketchikan. He informed the cutoff date for questions from the Council is close of business on August 7, 2020.

**Analysis of Ward Cove Cruise Dock Impacts – McDowell  
Group**

Manager Amylon attached for Council review the final report from the McDowell Group regarding the analysis of Ward Cove cruise dock impacts to the City of Ketchikan. Manager Amylon informed the McDowell Group will be presenting their study to the Council at the meeting of August 20, 2020 via video link.

**Overtime Report for the Quarter Ended June 30, 2020**

Manager Amylon provided the Council a memorandum from Finance Director Newell which details General Government overtime for the quarter ending June 30, 2020.

**Extension of Tongass Historical Museum Featured Exhibition:  
*Into the Wind***

Manager Amylon attached for Council review a memorandum from Museum Director Maxwell and the Museum Advisory Board recommending extension of the Tongass Historical Museum's feature exhibition *Into the Wind* through January 2022.

**Harbors Department Safety Ladder Update**

Manager Amylon provided for Council review a memorandum from the Port & Harbors Director Corporon that provided a brief update regarding the installation of the safety ladders throughout the City's six small harbors.

**U.S. Centers for Disease Control and Prevention (CDC)  
Extension of the No Sail Order and Request for Information  
Related to Cruise Ship Planning and Infrastructure,  
Resumption of Passenger Operations, and Summary Questions**

Manager Amylon provided for Council review information regarding the U.S. Centers for Disease Control and Prevention (CDC) extension of the no sail order and request for information related to cruise ship planning and infrastructure, resumption of passenger operations and summary questions. He said staff included the CDC no sail order through the end of September as well as information that was published in the Federal register relative to the resumption of cruise. He suggested a special meeting be scheduled if the Council would like to have a discussion on the issue.

**Public Works Department Project Status Report – July 2020**

Manager Amylon included for Council review the Public Works Department project status report for the month of July 2020.

**COVID-19 Community Risk Indicators – Risk Levels –  
Mitigation Measures**

Manager Amylon attached a memorandum from the EOC Incident Commander Hoage regarding the COVID-19 community risk indicator, risk levels and mitigation measures that are being taken.

**First Responder Recognition Day**

Manager Amylon indicated at its meeting of July 2, 2020 the Council gave direction to move forward with actions to recognize the community's first responders. Attached for Council review is a memorandum from Fire Chief Hoage and Chief of Police White which details their recommendations for following through. He said unless directed otherwise by the Council his office intends to advise the fire chief and police chief to move forward as outlined in their report.

**2020 Insurance Services Office (ISO) Public Protection  
Classification Report – 2/2Y**

Manager Amylon attached for Council review a memorandum from Fire Chief Hoage regarding the Insurance Services Office (ISO) has again issued a Public Protection Class (PPC) rating of 2/2Y for the City of Ketchikan. He said Ketchikan will be staying at the 2/2Y which is an extraordinarily good rating given the small percentages of the communities in the US that

achieve that rating, and this is a real accomplishment for Chief Hoage, the Fire Department and the Water Department.

**Report on the Disbursement of CARES Act Funds Through July 31, 2020**

Manager Amylon attached for Council review a copy of Finance Director Newell's report on the disbursement of CARES Act Funds through July 31, 2020.

Councilmember Flora questioned if the City was in any danger of losing any of our second or third rounds of CARES Act funding, and if we need a contingency in place.

In answer to Councilmember Flora, Manager Amylon said staff has been in discussion with both the Borough and Community Connections, noting we are going to extend a couple of the programs. He indicated from the City side the rent and residential mortgage component and the not-for-profit programs will be extended until September 11, 2020. He said from that point we will re-evaluate where we are. He didn't feel people are quite up to speed with the available programs, and staff will try and get the word out in a better manner. He said in addition we will work with the Borough to get the money spent. He said if the demand is not there in the community for the City programs that are being offered there is a need relative to our own expenses though that is not his preferred alternative. He indicated if the demand is not there in the community, staff will bring back to the Council for discussion. He felt the need for the community will be greater as we move into September and October. He said the money has to be expended by the end of December 2020.

Finance Director Newell confirmed the money has to be spent by December 30, 2020 and if the money is not spent, you are done with the program. He indicated it took a while with the administrative procedures because they wanted to make sure they were doing it right with the programs they had in place. He cited the number of applications that have been received and processed, noting they are working very hard to get the money distributed.

**Sale of 319 Main Street (Old Fire Station No. 1)**

Manager Amylon informed the Council the balance of the purchase price for the sale of 319 Main Street (Old Fire Station) has been deposited in the Community Facilities Development Fund. He informed this sale is now closed and the Old Fire Station is now in the hands of private property owners.

**Request to Conduct Car Show on the Port of Ketchikan – Ketchikan Kruzers**

Manager Amylon attached for Council review a memorandum from Port & Harbors Director Corporon to conduct a car show on the Port of Ketchikan by the Ketchikan Kruzers. He said unless the Council directs otherwise his office intends to authorize the Port & Harbors Director to approve the request to conduct a car show on the Port on August 15, 2020 from noon to 2:00 p.m.

**Conditional Notification of Intent to Retire – Port & Harbors Director**

Manager Amylon attached a memorandum from Port & Harbors Director Corporon advising his office that he intends to retire sixty days after his home is sold. He said Mr. Corporon's departure represents a significant loss to the Port & Harbors Department, the General Government management team and the greater Ketchikan community. He informed everything that the Port of Ketchikan and municipal harbors are today is the result of Mr. Corporon's stewardship over the last thirteen years, and reflects his commitment to this community. He expressed his appreciation for his many years of service, but in particular for Mr. Corporon's dedication in always looking out for the best interest of the Port & Harbors Department and the City. He wished him and his family the best in their future endeavors, and hoped he thoroughly enjoys a well-earned retirement.

Manager Amylon informed the Port & Harbors Department will also be losing Dave Dixon the Port Operations Coordinator, and both people are going to be hard to replace. He said he will keep the Council posted on their efforts to find replacements.

**K.P.U. MANAGER'S REPORT**

**Report on the Results of the Sale of the 2020 KPU Telecommunications Division Revenue Bond**

General Manager Amylon provided for Council review a memorandum from Finance Director Newel which summarized the results of the bond sale that took place on June 24, 2020 regarding the 2020 KPU Telecommunications Division Revenue Bond.

**Alaska Department of Environmental Conservation Air Quality Full Compliance Evaluation Report for the Bailey Powerhouse**

General Manager Amylon attached a memorandum for Council review from the Electric Division Manager Donato regarding the result of a recent Alaska Department of Environmental Conservation (ADEC) evaluation of air quality full compliance of the Bailey Powerhouse, noting the KPU Electric Division was cited for two issues that are detailed in Mr. Donato's report. He said the Electric Division has taken measures to return to full compliance and his office does not anticipate further action by ADEC.

**Overtime Report for the Quarter Ended June 30, 2020**

General Manager Amylon attached for Council review a memorandum from Finance Director Newell which detailed the Ketchikan Public Utilities overtime for the quarter ending June 30, 2020.

**Alaska Department of Natural Resources Notice of Decision to Issue a Public Utility Easement for the Installation, Operation and Maintenance of a Submerged Electric and Fiber Optic Cable to Provide Electric Utility and High Speed Data Connection Services to Annette and Revillagigdeo Islands – Metlakatla Power & Light**

General Manager Amylon attached a memorandum from Electric Division Manager Donato indicated the Alaska Department of Natural Resources (DNR) has published a notice of its intent to issue a permit to Metlakatla Power and Light for installation of a submerged electric and fiber optic cable to provide electric utility and high speed data connection services to Annette and Revillagigdeo Islands.

**CITY CLERK'S FILE**

City Clerk Stanker informed that early voting for the Primary Election is being held at the Ketchikan Gateway Recreation Center, Monday – Friday from 9:00 a.m. to 5:00 p.m. from August 3, 2020 to August 17, 2020. She encouraged everyone to get out and vote.

**CITY ATTORNEY'S FILE**

Report of Significant Activities for the Month of June 2020 – Office of the City Attorney.

**FUTURE AGENDA ITEMS**

Councilmember Flora said he would like to see scheduled as previously expressed sometime in September an agenda item for discussion regarding execution of a municipal or civil food supply. He indicated there may be support for this on the Borough side as well. He wanted to look and see if there is something we can do for food security, especially for the most vulnerable and the elderly people of our community.

Manager Amylon indicated that item was still on the table, and staff is working to get this on the EOC Incident Commander's radar.

**MAYOR AND COUNCIL COMMENTS**

Councilmember Coose thanked Steve Corporon and Dave Dixon for their work and they both will be missed.

Councilmember Gage thanked Steve and Dave for their time and hard work.

Councilmember Bergeron thanked staff for doing an excellent job during these extraordinary times. He thanked Steve for his service and everyone on City staff for their hard work and dedication.

Councilmember Chapel thanked staff for their hard work and congratulated Mr. Corporon and Mr. Dixon on their retirement. She said that the topics discussed tonight are not easy and thanked all of the Councilmembers for their passion, knowledge and insight and appreciates the opportunity to hear and learn from everyone.

Councilmember Zenge thanked Steve and Dave for their service, noting they leave big shoes to fill. She said she accepts that everyone will disagree from time to time, and that is their job to represent everyone and to hear all sides, noting she enjoys being part of this body. She stated she hopes in regards to the resolution being forwarded to the governor that we think it through, because this will affect a lot of people in a negative way. She continued we will have to put funds towards this if we expect people to quarantine, because there will be many issues that will arise from it.

Councilmember Kiffer reminded everyone to not be too excited to get their points across and make sure everything goes through the Mayor and not be addressing each other. He congratulated Steve on twenty years of service and wished him good luck, noting he and Steve go back a long ways.

Councilmember Flora said it has been a pleasure working with Mr. Corporon and serving on the Port & Harbors Advisory Board. He wished Mr. Corporon and Mr. Dixon a nice retirement.

Mayor Sivertsen thanked everyone for their heartfelt discussions and through disagreements come to reasonable decisions. He said he has known Steve for many years and have worked with him on many levels. He informed Steve has brought a lot to the Port & Harbors Department and he should be proud of his accomplishments. He thanked him for his service. He stated he had an introduction call with the new government affairs office representative with Royal Caribbean. He informed they have had good hospital negotiation meetings and the team has been working hard. He said staff has been working to have a meeting with Senator Sullivan to discuss items of interest while he is in town. He stated he was in contact with Norwegian Cruise Lines to touch base with them for updates. He continued they have twice-weekly meetings with the EOC. He said he had an introductory phone call with Jose Fernandez who represents Disney Cruise Lines. He informed he listened to an update between Carnival Cruise Lines and Cruise Lines International Association's Scientific Summit, which is available online. He said along with EOC Incident Commander Hoage and Borough Mayor Dial they did a radio update to the community. He indicated he had a call with the Governor to see what other communities were doing in regards to COVID-19. He informed of his meeting with Senator Stedman and discussions regarding pending state budgets.

## **OTHER NEW BUSINESS** – None

## **EXECUTIVE SESSIONS**

**Request for Executive Session – Collective Bargaining Agreements Between the City of Ketchikan and the International Brotherhood of Electrical Workers, Local 1547 for General Government Employees; Between the City of Ketchikan d/b/a Ketchikan Public Utilities and the International Brotherhood of Electrical Workers, Local 1547 for Ketchikan Public Utilities Employees; Between the City of Ketchikan and the International Association of Fire Fighters (IAFF); and Between the City of Ketchikan and the Public Safety Employees Association (PSEA)**

Moved by Bergeron, seconded by Kiffer the City Council declare that consistent with the City Manager's memorandum dated July 24, 2020, it is in the best interest of the City to discuss

negotiations regarding collective bargaining agreements between the City of Ketchikan and the International Brotherhood of Electrical Workers, Local 1547, the International Association of Fire Fighters (IAFF), and the Public Safety Employees Association (PSEA) in executive session; in accordance with that finding, the City Council go into executive session in accordance with Ketchikan Municipal Code 2.04.025(a)(1) and (b)(2) and AS 44.62.310(c)(1) and (3) to discuss said negotiations and the auxiliary items described in the City Manager's memorandum dated July 24, 2020, which matters include the need to discuss subjects the knowledge of which would have an adverse impact upon the finances of the City and upon the City's ability to negotiate favorable labor settlements.

Motion passed with Coose, Gage, Bergeron, Chapel, Zenge, Kiffer and Flora voting yea.

The Council recessed in to executive session at 10:15 p.m. and reconvened at 10:25 p.m.

Mayor Sivertsen said the Council has completed its executive session to discuss the negotiations regarding collective bargaining agreements between the City of Ketchikan and the International Brotherhood of Electrical Workers, Local 1547, the International Association of Fire Fighters (IAFF), and the Public Safety Employees Association (PSEA) and direction was given to staff.

**Request for Executive Session – Potential Litigation Regarding Layton Dawson Joint Venture Constructors' Performance of its Contractual Obligations Under Contract No. 13-38A for the Ketchikan Medical Center Project**

Moved by Flora, seconded by Zenge the City Council declare that consistent with the City Attorney's request dated July 24, 2020 it is in the best interest of the City Council to go into executive session in accordance with Ketchikan Municipal Code 2.04.025(a)(1) and (3) and AS 44.62.310(c) (1) and (3) to discuss Layton Dawson Joint Venture Constructors' performance of its contractual obligations under Contract No. 13-38A for the Ketchikan Medical Center Project which includes the need to discuss subjects the knowledge of which could have an adverse impact on the finances of the City and to discuss potential litigation strategies with legal counsel within the Attorney-Client privilege.

Motion passed with Coose, Gage, Bergeron, Chapel, Zenge, Kiffer and Flora voting yea.

The Council recessed in to executive session at 10:29 p.m. and reconvened at 10:37 p.m.

Mayor Sivertsen said the Council has completed its executive session to discuss Layton Dawson Joint Venture Constructors' performance of its contractual obligations under Contract No. 13-38A for the Ketchikan Medical Center Project and direction was given to staff.

**Request for Executive Session – Review and Discussion of a Potential Offer of Employment to Michelle Johansen to Serve as City Finance Director**

Moved by Flora, seconded by Chapel the City Council declare that consistent with the City Manager's memorandum dated July 30, 2020 that it is in the best interest of the City to discuss a potential offer of employment to Michelle Johansen to serve as City Finance Director in executive session in accordance with Ketchikan Municipal Code 2.04.025(a)(2) which includes the need to discuss subjects that tend to prejudice the reputation and character of any person, provided that person may request a public session.

Motion passed with Coose, Gage, Bergeron, Chapel, Zenge, Kiffer and Flora voting yea.

The Council recessed in to executive session at 10:40 p.m. and reconvened at 10:47 p.m.

Mayor Sivertsen said the Council has completed its executive session to discuss a potential offer of employment to Michelle Johansen to serve as City Finance Director and direction was given to staff.

**Request for Executive Session – Review and Discussion of a Prince Rupert Port Authority, City West Cable and Telephone Corp. and City of Ketchikan Consent to Sublicense Agreement**

This request for executive session was removed from the agenda.

**ADJOURNMENT**

As there was no further business, the Council adjourned at 10:50 p.m.

---

Robert Sivertsen, Mayor

ATTEST:

---

Kim Stanker, MMC  
City Clerk

**FYI ITEMS INCLUDED**

Boys & Girls Club of Ketchikan's Quarterly Activity Report –April through June 2020  
Quarterly Statistical Report of Ketchikan Public Library Utilization – April through June 2020  
Rendezvous Senior Day Services, Inc.'s Quarterly Activity and Financial Reports – April through June 2020  
Alaska Legal Services Corporation's Quarterly Activity and Financial Reports – April through June 2020  
Southeast Alaska Independent Living (SAIL) Annual Activity Report – April through June 2020